



# ROAD USE AGREEMENTS

## Common Questions & Answers

### INFO

#### *What is the value of using a Road Use Agreement?*

Most Municipalities use Road Use Agreements (RUA) to make sure Industry is aware of the responsibilities and policies the Municipality has in place for movement on roads under their control.

Road Use Agreements allow the Municipality to impose specific conditions for the occupancy of a lease or roadway based on current Municipal policy. The RUA will ensure the Prime Contractor / Carrier is aware of the conditions and will reduce the Municipalities liability. They are also a very helpful tool in projecting movement activity which in turn helps to plan the Roadway Maintenance program.

#### *What types of Road Use Agreements are available?*

There are three commonly used forms of Road Use Agreements;

1. **Annual Road Use Agreements** are issued to the Prime Contractor or Carrier and are valid for either a single year term or they are continuous for the amount of time the Prime Contractor or Carrier is doing business in the Municipality. They provide a blanket agreement for all roads within the Municipality.
2. **Site Specific Road Use Agreements** are issued to the Prime Contractor for a specific LSD or Facility. They are valid for a single year or the length of time the Prime Contractor is the owner of the LSD of Facility. All sub-contractors hired by the Prime Contractor have permission to use the RUA as long as all conditions of the RUA are followed. Some Site Specific Road Use Agreements list a designated route of travel that must be followed from the nearest highway to the location.
3. **Single Trip Road Use Agreements** are issued to the Prime Contractor or Carrier and are valid for a single trip from point to point using a designed route.

Each Municipality will have different needs that justify the type of Road Use Agreement they choose. The key to selecting a Road Use Agreement is to ensure that the process is simple for both Municipal Staff and for Industry.

- The RDS Advantage:**
- ★ Complete Infrastructure Protection Services
  - ★ Quick and Seamless TRAVIS Integration and Data Maintenance
  - ★ Improved Compliance
  - ★ 24 / 7 Service
  - ★ After Hours Support
  - ★ Infrastructure Management Services
  - ★ **Assisting Municipalities since 1995**



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### ***Can Municipalities assign a fee to obtaining a Road Use Agreement?***

Yes, under the Municipal Government Act, Municipalities can charge an administration fee to issue a Road Use Agreement.

### ***How can Roadata assist a Municipality with their Road Use Agreements?***

There are 13 Roadata Partnered Municipalities that are currently using RDS to issue and/or validate their Road Use Agreements. The level of involvement can vary from re-directing the client to the Municipality to completing the required forms on behalf of the Municipality. Prior to issuing an overweight permit on behalf of the Municipality RDS will ensure the carrier has the RUA in place.

### ***Can the RUA process be combined with any other services?***

Yes, since the RUA is usually directed specifically to the Oil and Gas sector, some Municipalities are considering making the RUA process part of the application for Well Site Lease Approach approval.

### ***Are there other advantages to Road Use Agreements?***

You can use the Road Use Agreement to implement other non-regulated policies within your Municipality, such as Multiple Legal Load Permits. These additional services will improve the overall Roadway Infrastructure Protection within the Municipality.

### ***What if we are interested in adding Road Use Agreements to our Municipality?***

If there is any interest in this process it is extremely easy to implement. We encourage a minimum 30 days notice to industry. Our permit staff would be available to assist carriers in completing all the requirements of the Road Use Agreement. If you are currently processing the Road Use Agreements internally, we would review your process and take over the steps currently being managed by your staff.

For more information, please call Gail or Nasha at the contact information listed below.

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